

TIPS FOR A SUCCESSFUL FLU/COVID VACCINE EVENT

Thank you for choosing Sanford Occupational Medicine. We appreciate your commitment to your employees' health, and we look forward to our partnership with flu and COVID vaccines. Shots are especially important this year due to similar symptoms of COVID-19 and flu. Encourage all employees to receive the flu vaccine. Preventing even 30% of your employees from developing symptoms of flu, which may be confused with COVID-19, could prevent shutdown of your facility due to ill employees.

Our goal is to provide you an efficient, organized on-site vaccination event. In an effort to assist you in the planning process, please review the following expectations for a successful event:

Role of Sanford Occupational Medicine

- Provide a poster with event date/time to designated company representative for distribution.
- Process flu vaccinations through appropriate insurance or direct company bill (see below). Process COVID vaccinations as predetermined by the company.
- Provide a medical professional, vaccine, medical supplies, and necessary paperwork to administer the vaccine.

Role of Company

- Provide a company representative to help with, but not limited to: paperwork, employee direction and special requests. As an alternative, we can provide a member of our team. Please notify us in advance if Sanford OccMed needs to provide additional support.
- Provide a sign-up sheet for employees prior to the event.
- Inform employees to wear short sleeves or clothing that allows for easy exposure of their upper arm/shoulder.
- Provide a private space along with a table, chairs, trash receptacle and an outlet.

Flu Shot Event COVID-19 Safety Precautions

- OccMed staff will be wearing a surgical mask, face shield and gloves.
- Company employees are encouraged to wear masks to the event.
- Physical distancing of employees will be required at the event to prevent transmission of COVID-19.
- Consent for the flu vaccine will be signed before the event to minimize contact.

Call Sanford Health OccMed at (888) 600-2378 to discuss the details of your flu/COVID vaccine event.

VACCINATION COSTS FOR FLU VACCINES

We offer two options for billing. These can be billed to the company or processed through insurance. Please notify us which option you would like.

OPTION 1: COMPANY PAID

- Your company is billed for all flu shots given and is responsible for payment. Insurance will not be filed.

OPTION 2: INSURANCE BILLED

- Flu shots will go through the insurance billing process. Please call your insurance company to verify how the flu shot is covered under your specific plan. **Please be advised, we do not have contracts with all insurance providers.**



OCCUPATIONAL MEDICINE WORKING FOR YOU.